



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

,Oifig an Stiúrthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhíse Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

Office of the National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 8

Teil/Tel: (01) 635 2319
Rphost/ E-mail: nationalhr@hse.ie

20th January 2017

To: Each Member of the Directorate and Leadership Team
Each Chief Officer, CHO
Each CEO, Hospital Group
Each CEO, Section 38 Agency
Each Employee Relations Manager
HR Senior Staff

From: Rosarii Mannion, National Director HR

Re: REVISED HR Circular 17/2016(b) - Implementation of Department of Health Circular 14/2016 (Revised)
New Minimum Wage resulting in Increase in 1st Point of Trainee Phlebotomist Salary Scale

Dear Colleagues,

I enclose a copy of Department of Health Circular 14/2016 (**REVISED**) which provides that the national minimum wage hourly rate of pay is €9.25 from 1st January 2017 (Statutory Instrument 516 of 2016).

The grade of Phlebotomist Trainee grade (code 3014) is the only grade currently paid an annualised salary below this level. **The first point of the Phlebotomist Trainee salary scale will be revised to €17,859 from 1st January 2017** (and not €17,797 as stated in the original Department of Health Circular 14/2016 on 23rd November 2016).

Please ensure that this Circular is brought to the attention of all relevant staff in your area of responsibility particularly those working in Payroll.

Queries:

Employees and Managers are invited to address any queries that they may have regarding these arrangements to their local HR Department. Queries from HR Departments should be referred to, HSE Corporate Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2. Tel: 01 6626966; Email: info.t@hse.ie

Yours sincerely,



Rosarii Mannion
National Director of Human Resources



Circular 14/2016 (REVISED)

17TH January 2017

Ms Rosarii Mannion
National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 2

Re: new minimum wage resulting in increase in 1st Pt of Trainee Phlebotomist salary scale (REVISED)

Dear Rosarii


The Minister of State at the Department of Jobs, Enterprise and Innovation has declared that the national minimum hourly rate of pay for the purposes of the National Minimum Wage Acts 2000 and 2015 shall now be €9.25.

The Statutory Order (516 of 2016) giving effect to this increase came into operation on 1st January 2017, and a copy is attached for your information.

I understand that the grade of Phlebotomist Trainee (code 3014) is the only grade currently paid an annualised salary below this level. **As such, the first point on that salary scale should be adjusted from the 1st of January 2017 to €17,859 (and not €17,797 as stated in the original Circular 14/2016 on 23rd November 2016)**

The contents of this circular should be brought to the attention of all relevant HSE and Section 38 agency HR and payroll personnel, and those employed in the grade affected.

Yours sincerely



Paul Howard
Assistant Principal
National HR Unit